

FACILITY USE FEE SCHEDULE
FOR
KERRISDALE PRESBYTERIAN CHURCH
2021

Sanctuary: Concerts /other events:
 -- \$150/hr. for non-profit organizations (4 hour maximum)
 -- \$250/hr. for all other organizations (4 hour maximum)
 Host -- \$50 for first 2 hrs., then \$15/hr. after
 Custodian -- \$50

Chancel/ Recitals: -- \$200 (2 hr. maximum)
 Host -- \$50

Lounge: \$65/hr.
 If Host is required to open/close -- \$50 for first 2 hrs., then \$15/hr. after.

Nursery: \$35/hr.
 If Host is required to open/close -- \$50 for first 2 hrs., then \$15/hr. after.

Church Hall: Permission for the use of the Hall must be obtained from the Vancouver Taiwanese Presbyterian Church and the fee will be set by them. Contact information can be obtained from the Church secretary.

- Events judged to be of benefit to the Church community may be exempted from these rates.
- In special circumstances the fee schedule may be adjusted.
- All bookings are to be approved by our Finance & Maintenance Committee.

DEPOSIT: Under \$250 -- payment is due on booking.
 Over \$250 -- 50% on booking, and balance due one month before event.

CANCELLATION FEE: 50% of the payment on hand.

PLEASE NOTE:

Use of the **sanctuary/chancel** will be with the approval of the Session in consultation with the Finance & Maintenance Committee. Use of **other facilities** will be with the approval of the Finance & Maintenance Committee.

The **organ** is to be used only by qualified organists approved by Session and the Finance & Maintenance Committee.

There must be a **signed contract** for any facility use, and a **deposit** paid according to the schedule outlined above.

- **PLEASE NOTE:** Liability Insurance is required. The church's own insurance covers the liability of church events only. It does **not cover** the liability of outside groups using the premises. You/your organization need(s) to have your own insurance policy extended to cover your visit to, and use of our premises by having Kerrisdale Presbyterian Church shown as an additional insured with respect to vicarious liability arising from your operations/event, in the amount of \$2 million.

A copy of liability insurance coverage must be provided.

- For long term facility users outside the church who need access, there will be a \$50 deposit for any keys that may be issued. This deposit will be returned at the end of the facility use once the keys are returned to KPC.

These fees will be reviewed annually, or as required.

Agreement for the use of Kerrisdale Presbyterian Church ("KPC")
2733 West 41st Avenue
Vancouver BC V6N 3C5 (the "Premises")
By outside individuals or groups (the "User")

Effective June 2017

Kerrisdale Presbyterian Church hereby grants permission to:

Name: _____

Address: _____

Phone: _____ e-mail: _____

Contact Person: _____

to use the Premises for the purpose indicated below, subject to the terms and conditions of this Agreement.

1. Premises to be used:	<u>Sanctuary</u>	<u>Lounge</u>	<u>Nursery</u>	<u>Chancel</u>
Date(s) of use	_____	_____	_____	_____
Times of use	_____	_____	_____	_____
Number of people	_____ Max.450	_____ Max.60	_____	_____

2. Purpose of use: _____

Any use of the premises must be approved by the Finance & Maintenance Committee in consultation with the Session where applicable.

- 3. The User will not:**
- a) use or occupy the Premises or any part of the Premises for any purpose other than as stated in clause 2. without first obtaining written consent from KPC; or
 - b) occupy the Premises at any other time than those agreed to in this Agreement without first obtaining consent of KPC; or
 - c) erect or place any sign of any nature or kind whatsoever, upon or projecting from or above the premises without first obtaining consent from KPC; or
 - d) place anything on the communion table without the consent of the Finance & Maintenance Committee ; or
 - e) tape pew markers to the pew; or
 - f) bring any food or beverage into the sanctuary; or
 - g) use candles in the pews.

- 4. The User will:**
- a) comply with all reasonable rules, regulations and policies set by KPC,
 - b) keep any extra sound or lighting equipment to a minimum;
 - b) allow representatives of KPC to enter the Premises at all times, during an emergency or to make alterations or repairs which they deem necessary. KPC will, so far as is reasonably possible, carry out its work at times which will minimize any disruption to the activities carried on by the User.
 - c) leave the Premises in the same conditions that they were at the start of the use.

User's Initials _____

5. This Agreement may be terminated for any reason by the User or KPC upon one (1) week's written notice. The cancellation fee is 50% of all payments on deposit with KPC.

6. The User cannot transfer, assign or sell this Agreement or sublet any part of the Premises without the prior written consent of KPC.

7. Except for the negligence or willful acts of KPC, its agents and employees, KPC will not be liable for:
a) any loss, damage or injury of any kind suffered by the User or by any one else who may be in or about the Premises; or
b) any personal or consequential injury of any kind suffered by the User or by any one else who may be in or about the Premises; or
c) any damage caused by anything done or omitted by the User.

8. KPC is in no way responsible for the actions or inactions of the User or their parties in regards to clean up, repair, personal injury or property damage. A copy of the User's liability insurance policy with KPC named as an additional insured in the amount of \$2M must be provided.

Dated _____

Kerrisdale Presbyterian Church.

By: _____
Church Secretary

Finance & Maintenance Com. Member

User:

By: _____
Print Name

X _____

June 2017

User's Initials _____

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Financial Summary

<u>COST CATEGORY</u>	<u>CONFIRMED</u>	<u>COST</u>
Sanctuary/Chancel		
Minister		
Sound Technician		
Host		
Custodian		
Piano or Organ Use		
Lounge		
Nursery		
	Total	
	Deposit	
	Balance Due	

Date Paid _____

June 2019

User's Initials _____

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A Covenant of Care for all users of Kerrisdale Presbyterian Church



Welcome to Kerrisdale Presbyterian Church. We hope you will enjoy using the facilities!

The primary use of our church space is for the worship of God and the nurture of Christian community. We ask all users to respect this mission: We also ask all church and community members to respect and honor each other, in every interaction, while in this place.

If you have concerns about behavior you have observed, please speak to our staff or one of our elders. Leading with Care is a policy to ensure a climate of safety for children, youth and vulnerable adults in The Presbyterian Church in Canada. The policy which governs this facility can be viewed at: <http://presbyterian.ca/leading-with-care/>

I have read the Covenant of Care document and agree to abide by its provisions.

Kerrisdale Presbyterian Church
2733 West 41st Avenue, Vancouver, B.C. V6N 3C5
Telephone: 604-261-1434 Fax: 604-261-1407
kpc@telus.net www.kerrisdalechurch.ca

Session Policy October 27, 2021